



# Volunteers Working in Educational Sites and Settings

Reviewed: 05/2015

## Rationale

**Volunteers undertake defined activities of their own free will to support educational programs and services at DECD sites either through direct contact with children and students or site activities without payment.**

## Beliefs

**We believe that volunteering benefits everyone, including the volunteers who are rewarded with the intrinsic satisfaction that comes from contributing and having opportunities to share and gain new skills.**

## Strategies

**This is done by:**

- 1. Creating a safe and well managed workplace**
- 2. Providing meaningful work, appropriate direction, supervision and training**
- 3. Giving prompt reimbursement for out – of - pocket expenses incurred as a result of volunteering**
- 4. Providing recognition for their contribution**
- 5. Volunteers complete volunteer induction and orientation programme**

## Other Information

**Volunteers are notified about in school RAN training  
Volunteers are required to undertake a Relevant History Screening**

## Link to DECD Policy

**<http://www.decd.sa.gov.au/docs/documents/1/Volunteersineducation.pdf>**

## Date of Next Review